

TLILIC0004

LICENCE TO OPERATE AN ORDER PICKING FORKLIFT TRUCK



RTO Name: College of Warehousing (Australia) Pty Ltd

ABOUT THIS COURSE

This unit specifies the skills and knowledge required to operate an order picking forklift truck safely in accordance with all relevant legislative requirements. Competence in this unit, does not in itself result in a HRWL licence to operate this plant.

Order picking forklift truck means an order picking forklift truck where the operator controls are incorporated with the lifting media and elevate with the lifting media.

A person performing this work is required to hold an order picking forklift truck High Risk Work Licence (HRWL).

Licensing/Regulatory Information

Legislative and regulatory requirements are applicable to this unit of competency. This unit is based on the licensing requirements of Part 4.5 of the Model Work Health and Safety (WHS) Regulations and meets Commonwealth, State and Territory HRWL requirements.

The National Assessment Instrument (NAI) is the mandated assessment for the HRWL to operate the relevant licencing class as detailed in this unit.

Unit Structure

The course is comprised of a single unit of competency.

This unit requires a person operating an EWP to:

- plan for the work/task
- prepare for the work/task
- perform work/task
- pack up.



COURSE DURATION

- ✓ 30 hours (over 3 days with pre-course study)

MODE OF DELIVERY

- ✓ The training and assessment activities that comprise this course are a blend of classroom-based learning, practical skills, learning activities and mandated assessments in a realistically simulated workplace.

TRAINER RATIO

- ✓ 1 trainer for 6 learners. In order to allow for quality training during practical activities, this ratio must be applied. If learner number exceeds 6 on a course a second trainer must be allocated to assist with the practical training.

LOCATIONS OF DELIVERY

- ✓ The course will be delivered using a combination of classroom-based instruction and practical skills development sessions (due to the nature of this equipment and availability utilising the client's equipment in a real warehouse). Training will be coordinated from College of Warehousing at our client's premises if appropriate (inspection prior to ensure adequacy of training venue utilising our training venue suitability check list).

The program is delivered over approximately 30 hours and is comprised of:

- 6 hours of pre-course study
- 12 hours of supervised training
- 4 hours of supervised assessment
- 8 hours – high risk work assessment



ENTRY REQUIREMENTS

Minimum Age

- Learners must be 18 years or older
- Photo Identification is required to be sighted prior to course commencement.

Language, literacy and numeracy

- The course is delivered using the English language. The course does not involve complex use of language or writing skills. Noting this, some participants will use English as their second language and care must be taken to ensure these learners are supported in their learning. The National Assessment Instrument (NAI) mandates that assessment be undertaken in English without the aid of an interpreter, therefore persons not meeting this criteria will not be permitted to undertake the NAI for the High Risk Work Licence.
- College of Warehousing will assess a learner's LLN skills in the following ways:

1. Ask the learner to self-identify on the enrolment form
 2. Ask the learner to self-identify during the learner enrolment interview
 3. During the LLN interview (if required)
 4. During LLN diagnostic assessment (if required)
- Learners will be required to participate in a written assessment (this may be conducted verbally if required), complete a written risk assessment.

Materials and equipment that the learner must provide

- Learner must come to class in comfortable clothing.
- Wear closed shoes (preferable hard caps). You will not be admitted with open shoes.

TARGET LEARNERS

Persons currently employed in industry with a requirement to obtain a license to operate an order picking forklift truck. Whilst learners are not assumed to have any specific pre-existing knowledge in operating an order picking forklift truck, learners will typically have completed their workplace orientation and induction training and be familiar with foundation concepts relating to work health and safety including identifying hazards in the workplace, using PPE and completing Job Safety Analysis (JSA) safe work method statements (SWMS).. It is also not unusual that some learners will have operated an order picking forklift truck in the past.





OTHER IMPORTANT INFORMATION

ENROLMENT

Enrolling to this course requires that you complete our enrolment form and provide sufficient identification. Once you have enrolled, then you will receive access to your resources.

FEES, CHARGES, TERMS AND CONDITIONS

For complete fee information, call us on 1800385807 or email admin@colofwarehousing.com.au

FURTHER INFORMATION

For further information about this course, please contact us on 1800385807 or email admin@colofwarehousing.com.au